



Town of Arlington Board of Selectmen

Meeting Agenda

July 13, 2015

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

CONSENT AGENDA

1. Minutes of Meetings: June 29, 2015
2. Reappointments: Arlington Bicycle Advisory Committee
Doug Greenfield
Ron Sender
(terms to expire 7/2018)
3. Reappointments: Permanent Town Building Committee
John Cole (term to expire 6/2018)
Allen Reedy (term to expire 6/2018)
4. Request: Special (One Day) Alcohol License
Cyrus E. Dallin Art Museum Summer Soiree Fundraiser
Sunday, August 9, 2015 6:00-8:00 pm
Heather Leavell, Director/Curator
5. Request: Contractor/Drainlayer License
Sacca Group, LLC, Billerica, MA

APPOINTMENTS

6. Tree Committee
Eric Ammondson
(term to expire 7/2018)
7. Introduction: Newly Appointed Member to Arlington Historic District Commissions
Margaret Capodanno (Avon Place District)
(term to expire 6/30/2018)
8. Poet Laureate
Miriam Levine
(term to expire 7/2016)
9. Metropolitan Area Planning Council (MAPC) - Alternate Representative
David Fields, Technical Planner/GIS Analyst

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with

the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

TRAFFIC RULES & ORDERS / OTHER BUSINESS

10. Discussion and Adopt: Selectmen's Handbook, Code of Conduct Summary and Awards, Proclamations and Events

Kevin F. Greeley, Chair

11. Discussion and Vote: Regarding Scheduling a Public Hearing on the Oaktree Development Project Eligibility Application Following Updated Communications with Oaktree and MassHousing

Douglas W. Heim, Town Counsel

CORRESPONDENCE RECEIVED

Status of Revisions to the Regional Agreement

Ed Bouquillon, Superintendent-Director Minuteman Regional High School

Department of Energy Resources (DOER) Green Communities Award Letter

Lisa Capone, Acting Director
Green Communities Division

NEW BUSINESS

EXECUTIVE SESSION

Next Scheduled Meeting of Bos August 17, 2015



Town of Arlington, Massachusetts

Minutes of Meetings: June 29, 2015

ATTACHMENTS:

Type	Description
 Reference Material	draft minutes 6/29/15

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, June 29, 2015
7:15 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Curro and Mr. Byrne
Also present: Mr. Chapdelaine, Mr. Heim, and Mrs. Krepelka

CONSENT AGENDA

1. Minutes of Meetings: June 8, 2015, June 18, 2015
2. Request: Contractor/Drainlayer License
Pave Tech LLC, Newton, MA
3. Request: Contractor/Drainlayer License
Joseph P. Cardillo & Sons, Inc., Wakefield, MA
4. Request: Contractor/Drainlayer License
G. W. Gateley Inc., Woburn, MA
5. REAPPOINTMENTS (terms to expire 6/30/2018)

Board of Library Trustee

Heather Calvin

Diane Gordon

Board of Youth Services

Cynthia Sheridan

Commission on Disabilities

Kerrie Fallon

Michael Rademacher

Council on Aging

Mara Klein Collins

Richard Phelps

Human Resources Board

Sheila Rawson

Parks & Recreation Commission

Donald Vitters

Mr. Dunn moved approval.

SO VOTED (5-0)

PUBLIC HEARINGS

6. 7:15 P.M. Mystic View Terrace
 - a) Request: Repair to Private Way
 - b) Betterment Order

Richard Milner, 351 Mystic Street appeared before the Board asking permission to repave Mystic View Terrace under the Betterment Act. The total cost for repaving is \$25,520.

Mrs. Mahon moved approval subject to all conditions as set forth.

SO VOTED (5-0)

7. Presentation: Opiate Crisis in MA and Local Response
Frederick Ryan, Chief of Police
Marian Ryan, District Attorney

District Attorney Marian Ryan, Chief of Police Ryan and Representative Sean Garballey spoke to the Board regarding the Opiate Crisis in Massachusetts. District Attorney Ryan stated the heroin epidemic has spared no community, family or law enforcement agency. The wide availability of heroin combined with the ever decreasing cost of the drug has resulted in addiction and death of epic proportions in every community. The Suburban Middlesex County Drug Task Force Pathway to Recovery and Safety has had wide success at identifying, investigating, and successfully prosecuting persons responsible for dealing heroin in the region and beyond. At the conclusion of such investigations, District Attorney Ryan stated they are often left with a list of known heroin users who have purchased their heroin from the target of the investigation. Historically law enforcement has done nothing with the identity of the known users and the users subsequently move onto other suppliers and in some instances, they become victims of a fatal or near fatal overdose. She stated this practice by law enforcement should be seriously reconsidered and as such, the SMCDTF seeks to implement a program called Pathway to Recovery and Safety (PARS).

The PARS program will bring together law enforcement, health & human services, mental health professionals, substance abuse health care professionals, social services, treatment centers, and others to bring resources and support to the users and their families. If the user refuses to participate in the PARS resource meeting that particular case will be referred back to law enforcement for consideration for a criminal complaint(s) for their role in the drug distribution operation and for unlawfully possessing drugs. By doing so, it is highly likely that users will feel persuaded to attend the PARS resource meeting to avoid criminal prosecution.

The Board thanked District Attorney Ryan, Chief Ryan and Representative Garballey for taking time to meet with them and informing us of the opiate crisis in Arlington and Middlesex County.

APPOINTMENTS

8. Board of Youth Services
Roblyn Anderson Brigham, Ph.D.
(term to expire 6/30/2018)

Mrs. Mahon moved approval.

SO VOTED (5-0)

9. Arlington Historic District Commissions (terms to expire 6/30/2018)
Margaret Capodanno (Avon Place District)

Mrs. Capodanno could not attend meeting and will attend the July 13th meeting.

At-Large Members

Marshall Audin (Architect)

Mr. Curro moved approval.

SO VOTED (5-0)

Stuart A. Lipp

Mr. Curro moved approval.

SO VOTED (5-0)

Carol S. Tee

Mrs. Mahon moved approval.

SO VOTED (5-0)

10. Request: Change of Manager -- All Alcohol License
Not Your Average Joe's Inc., 645 Massachusetts Avenue, David Chambers
(tabled from 5/18/15 and 6/8/15 meetings)
Mrs. Mahon moved approval SO VOTED (5-0)
Mrs. Mahon asked Mr. Chambers to look over the file that was presented to the Board
regarding their 2014 Liquor Violation and to be sure they are following their
agreement that was approved by the Board regarding serving of Alcohol.
11. Request: Class II License
Arlington Auto Brokers, 1211 Massachusetts Avenue
Ali A. Mohammadi & Amon P. Mohammadi
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)
12. Request: Common Victualler License
BNB Food Corporation d/b/a THANA Thai Kitchen
882A Massachusetts Avenue
Chawalit Kaivasang & Banditt Thanapermsuk
Mr. Curro moved approval subject to all conditions as set forth. SO VOTED (5-0)
13. Request: Common Victualler License
B&K Enterprise Inc. d/b/a Olympic Pizza, 173 Massachusetts Avenue Ashok
Kumar
Mr. Byrne moved approval subject to all conditions as set forth. SO VOTED (5-0)

CITIZENS OPEN FORUM - SIGN IN PRIOR TO BEGINNING OF OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established. It should be noted that there is a three minute time limit to present a concern or request.

There were no matters presented for consideration of the Board.

14. Approval: Side Walk Sale on Broadway Plaza July 11, 2015 9:00 am to 4:00 pm
Barbara Maffeo, Arlington Body & Brian Center, 325 Broadway
Mrs. Mahon moved approval subject to all conditions as set forth. SO VOTED (5-0)
15. Discussion: (a) 2015 Commercial Vacancy and Business Trends Report
(b) 2015 Employment Trends Report
Ted Fields, Economic Development Planner
Mr. Fields presented an in depth report to the Board regarding Commercial Vacancy Trend Analysis thru June, 2015, Business Retention Survey Summary and Employment Trends for Local Businesses, 2001 - YTD. The information in the report is derived from Multiple Listing

Systems, as well as information provided by commercial property owners, which is verified and updated by CoStar Group researchers.

The Board thanked Mr. Fields for his excellent report and they look forward to his next report.

Mr. Byrne moved receipt of report. SO VOTED (5-0)

16. Endorsement: Bike Facility Design Guide

Wayne Chouinard, Town Engineer, TAC Member

Mr. Chouinard, Town Engineer, asked the Board of Selectmen to endorse the guidelines to be utilized by the Department of Public Works to indicate support as they proceed with our Capital Improvement project and coordinate with broader policies of the Mass. DOT. Mr. Chouinard stated that implementing these approaches will provide opportunities for additional grant funding from the State.

The Board thanked Mr. Chouinard, the Bicycle Advisory Committee and the Transportation Advisory Committee for their excellent work.

Mr. Byrne moved approval. SO VOTED (5-0)

17. Update and Proposal: FY2016 Water/Sewer Rates - Seasonal Rates - Water Meter Replacement/Building Inspection Program

Adam W. Chapdelaine, Town Manager

Michael Rademacher, Director of Public Works

Mr. Rademacher stated that he does not recommend a rate increase in FY16 at this time based on the additional revenue realized in FY15 and stabilization of our MWRA charges for FY16.

Mr. Rademacher stated that over the past several months, DPW has been determining what level of effort will be needed to address this within the existing billing system we maintain (our ICS system). The effort to reprogram this system will be significant in time and funds. It is also understood that the Town is actively pursuing a new billing program which will completely replace the customized system we currently maintain. Mr. Rademacher said since the billing system is to be replaced in the near future, it does not seem prudent to spend time and money re-vamping our existing system to allow for the seasonal billing change.

Over the next few weeks, his department plans to begin their Town-wide water meter replacement program. They expect this effort to take 18-24 months to complete.

Mr. Byrne moved approval. SO VOTED (5-0)

18. Approval: Comptroller Contract

Kevin F. Greeley, Chair

The Board voted to discuss in Executive Session. SO VOTED (5-0)

19. Approval: Suspension of Meters in Municipal Lots

Steven M. Byrne, Selectmen

Mr. Byrne stated that the Parking Implementation Committee met and the new kiosks should be installed in the Water Street and Russell Common (Municipal Lot) by the end of August.

Due to the expense of having the existing meters repaired now, the Committee asked if the Board would suspend charging any fees for the month of July and August. The 3-hour parking limit would still be in effect.

Mr. Byrne moved approval. SO VOTED (5-0)

20. For Approval: Intermunicipal Agreement - Winchester - Veterans Service District
Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine stated that the Town of Arlington, through its Veterans' Service Officer shall provide coverage for M.G.L. c. 115 veterans' service, as well as other veteran resources under local, state, and federal programs for the Town of Winchester coordinated in conjunction with a part-time Veterans' Service Officer from Winchester for the period of July 1, 2015 through December 31, 2015.

On or about December 1, 2015, the municipalities shall conduct a 30-day audit and review of the benefits and services of the foregoing arrangements for the propose of considering initiating the process for establishing a formal Veterans' Services District between the municipalities as provided by c. 115 and 108 CMR 12.02 (1).

Mr. Byrne moved approval.

SO VOTED (5-0)

21. Discussion: Future BoS Meetings

The Board voted the following Board of Selectmen Meetings:

September 21, 2015

October 5, 2015

October 19, 2015

November 9, 2015

November 23, 2015

December 7, 2015

December 21, 2015 - 6:00 p.m.*

22. For Discussion and Approval; Minuteman School Building Statement
Adam W. Chapdelaine, Town Manager

Mr. Dunn spoke regarding the proposed District Wide Ballot and the entire Board stated their commitment to a collaborative dialogue regarding Minuteman governance and school building issues. The Board also stated its opposition to the pursuit of a district wide ballot initiative for approval of the currently proposed school building project. The Board does not currently support the proposed building project as the conditions outlined by both the Board and the Finance Committee in 2012 have not been met. Said letter with conditions were sent to all Town Managers and Administrators in Minuteman Regional School District dated September 6, 2012.

The Board asked the Town Manager to send a letter to members of the Minuteman School Committee, Dr. Edward Bouquillon Supt. of Minuteman, Chief Executive Officer of the MSBA, State Senator Donnelly, State Representative Garballey and State Representative Rogers stating the Board's opposition.

Mr. Dunn moved approval.

SO VOTED (5-0)

23. For Approval: FY2015 End of Year Interdepartmental Transfers

Adam W. Chapdelaine, Town Manager

Mrs. Mahon moved approval.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Special Award to Board of Selectmen for Supporting the ARMMUN Program

Isabella Liu, Director-General ARMUN HS Club

Mass Housing 30-Day extension on the proposed Thorndike Place Application

Gregory P. Watson, AICP, Manager of Comprehensive Permit Programs

Mr. Heim stated that the Town has to respond by August 10th to Mass. Housing.

Mrs. Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

New Business

Mr. Chapdelaine thanked the Board for attending the Town Manager Goal Session meeting on Saturday.

Mrs. Mahon stated that she attended the site visit last Wednesday at the Mugar Property and, in her opinion, it was a joke.

Mrs. Mahon stated she is meeting with the Athletic Director next week regarding field improvements, parking and module classrooms

Mrs. Mahon asked the Town Manager and Town Counsel if the recent court decision regarding Inclusionary Zoning in California could affect us. The Manager stated he did not feel it would have an effect on Arlington.

Mr. Dunn stated he attended a LGBTQA - Lesbian, Gay, Bisexual, Transgender, Queer, and Asexual

meeting held last Monday in response to the request of LGBTQA youth in Arlington and surrounding towns for better support and more opportunities to create community activities focusing on the goal of providing youth with a safe place to gather. All parents, youth, town officials, teachers and other professionals are invited to attend meetings on Friday afternoon. Mr. Dunn is very impressed how organized they were.

Mr. Dunn also stated that Route 2 & 16 Interchange (Arlington/Cambridge line) will have work going on there this summer, and it will be a nightmare for many residents including himself coming home from Alewife.

Mr. Greeley stated that he has accepted an invitation to be a speaker for the Newton Alderman regarding their Leaf Blower Article. Said meeting will take place on Wednesday, July 15th.

Mr. Greeley thanked the family of the late Harry McCabe for donating his "Selectmen's Chair" for us to have in the Selectmen's Chambers. Mr. McCabe was a Selectmen from 1972 - 1975.

EXECUTIVE SESSION

Mr. Curro moved to convene in Executive Session at 10:20 p.m. to discuss matters related to contract negotiations for non-union personnel pursuant to the provisions of C23 (B) (3) of M.G.L., C39, and further the Board will reconvene in Open Session to discuss the Comptroller's Contract.

Roll Call:

On Mr. Curro's motion:

Mr. Dunn:	yes
Mr. Curro	yes
Mr. Greeley	yes
Mrs. Mahon	yes
Mr. Byrne	yes

The Board discussed the allowable amounts of sick time and vacation time. Mr. Curro asked to change Vacation Leave to read commencing January 1, 2016, Mr. Viscay shall annually be awarded twenty five (25) days of vacation, eliminate the word Secretary in front of Ex-Officio of the Arlington Retirement Board, Under Term of Employment change date to August 17, 2015 and Under Salary And Retirement Board Stipend add that such salary and stipend shall be paid in equal installments in accordance with the procedures governing the Town's Classification and Compensation Plan and payment of other department heads in the Town.

Mr. Byrne moved approval. SO VOTED (5-0)

Mr. Greeley made a motion to adjourn executive session at 10:30 p.m. SO VOTED (5-0)

Roll Call: Mr. Greeley's motion:

Mr. Dunn	yes
Mr. Curro	yes
Mr. Greeley	yes
Mrs. Mahon	yes
Mr. Byrne	yes

At 10:35 p.m. Mr. Greeley moved to adjourn the open session of the Board. SO VOTED (5-0)

Mrs. Mahon moved to adjourn the meeting at 10:35 p.m. SO VOTED (5-0)

A true record: Attest

Marie A. Krepelka
Board Administrator

Next Scheduled Meeting of BoS July 13, 2015

6-29-15

Documents Used

Agenda Item	
1.	Minutes of meetings: 6/8/2015, 6/18/2015
2.	Contractor/ Drainlayer License Pave Tech LLC, Newton, MA
3.	Contractor/ Drainlayer License Joseph P. Cardillo & Sons, Inc. Wakefield, MA
4.	Contractor/ Drainlayer License G.W Gateley Inc. Woburn, MA
5.	Board of Library Trustee - Heather Calvin, Diane Gordon Board of Youth Services - Cynthia Sheridan Commission on Disabilities - Kerrie Fallon, Michael Rademacher Council on Aging - Mara Klein Collins, Richard Phelps Human Resources Board - Sheila Rawson Parks & Recreation Commission - Jennifer Rothenberg, Donald Vitters
6.	Mystic View Terrace - Repair to Private Way
7.	Opiate Crisis in MA and Local Response Frederick Ryan, Police Chief and Marian Ryan, District Attorney
8.	Board of Youth Services - Roblyn Anderson Brigham, Ph.D.
9.	Arlington Historic District Commissions - Margaret Capodanno
10.	Change of Manager - All Alcohol License Not Your Average Joes
11.	Class II License - Arlington Auto Brokers, 1211 Mass Ave Ali A. Mohammadi & Amon P. Mohammadi
12.	Common Victuallar License - Thai Kitchen, 882 Mass Ave Chawalit Kaivasang & Banditt Thanapermsuk
13.	Common Victuallar License - Olympic Pizza, 173 Mass Ave Ashok Kumar
14.	Side Walk Sale Broadway Plaza July 11, 2015 Barbara Maffeo
15.	a) 2015 Commercial Vacancy and Business Trends Report b) 2015 Employment Trends Report Ted Fields, Economic Development Planner

16.	Bike Facility Design Guide Wayne Chouinard, Town Engineer, TAC Member
17.	FY2016 Water/Sewer Rates - Seasonal Rates - Water Meter Replacement/ Building Inspection Program Adam W. Chapdelaine, Town Manager Michael Rademacher, Director of Public Works
18.	Comptroller Contract Kevin F. Greeley, Chair
19.	Suspension of Meters in Municipal Lots Steven M. Byrne, Selectmen
20.	Intermunicipal Agreement - Winchester - Veterans Service District Adam W. Chapdelaine, Town Manager
21.	Future BoS Meetings
22.	Minuteman School Building Statement, Adam W. Chapdelaine, Town Manager Letter from Belmont to MSBA
23.	FY2015 End of Year Interdepartmental Transfers Adam W. Chapdelaine, Town Manager
Corr.Recvd	Special Award to Board of Selectmen - ARMUN Program Isabella Liu, Director - General ARMUN HS Club MassHousing 30-Day extension on the proposed Thorndike Place Application Gregory P. Watson, AICP, Manager of Comprehensive Permit Programs



Town of Arlington, Massachusetts

Reappointments: Arlington Bicycle Advisory Committee

Summary:

Doug Greenfield

Ron Sender

(terms to expire 7/2018)

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Meeting letter Sender
<input type="checkbox"/> Reference Material	Meeting letter Greenfield

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

June 30, 2015

Ron Sender
31 Walnut Street
Arlington, MA 02476

Re: Reappointment: Arlington Bicycle Advisory Committee

Dear Mr. Sender:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, July 13th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

June 30, 2015

Doug Greenfield
29 Albermarle Street
Arlington, MA 02476

Re: Reappointment: Arlington Bicycle Advisory Committee

Dear Mr. Greenfield:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, July 13th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Reappointments: Permanent Town Building Committee

Summary:

John Cole (term to expire 6/2018)

Allen Reedy (term to expire 6/2018)

ATTACHMENTS:

Type	Description
 Reference Material	Reappointment request

7/13/15 Reference Material: PTBC

Original Message-----

From: John Cole <john@johncolearchitect.com>

To: Marie Krepelka <MKrepelka@town.arlington.ma.us>

Date: Wed, 8 Jul 2015 12:16:22 -0700

Subject: PTBC

Marie,

The PTBC terms of office for myself and Allen Reedy expired on June 30, 2015. We would both like to be re-appointed.

Regards,
John

--

johncolearchitect.com



Town of Arlington, Massachusetts

Request: Special (One Day) Alcohol License

Summary:

Cyrus E. Dallin Art Museum Summer Soiree Fundraiser
Sunday, August 9, 2015 6:00-8:00 pm
Heather Leavell, Director/Curator

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Request letter C. Dallin



July 6, 2015

Marie Krepelka
Arlington Board of Selectmen
Arlington Town Hall
730 Massachusetts Ave.
Arlington, MA 02476

Dear Marie:

On behalf of the Cyrus E. Dallin Art Museum, Inc., I would like to submit a request to the Arlington Board of Selectmen for a one-day liquor license for the Museum's Summer Soiree fundraiser on Sunday, August 9, 2015. The event will take place at the Whittemore Robbins House from 6-8 pm and feature the unveiling of the restored Dallin sculpture, *On the Warpath*, by Dr. Daniel J. Fairbanks. Other highlights include a violin performance by Dr. Donna Fairbanks, gourmet hors d'oeuvres, a cash bar, and a silent auction.

Thank you for your assistance with this matter. You and the Selectmen will be receiving invitations to the Summer Soiree shortly.

Sincerely,

Heather Leavell
Director/Curator

From: Cyrus Dallin Art Museum <info@dallin.org>
To: mkrepelka@town.arlington.ma.us
Date: 07/08/2015 10:35 PM
Subject: Join us for a Summer Soiree on August 9th!

Having trouble viewing this email? [Click here](#)



The banner features a blue background with a white silhouette of a person on horseback on the left, above a white box containing the text "CYRUS DALLIN ART MUSEUM". To the right, the text "Summer Soiree" is written in a large, elegant script, followed by "at the Whittemore Robbins House" in a smaller script. Below this, the date and time "Sunday, August 9, 2015 6-8 pm" are displayed. A paragraph of text describes the event as a fundraiser for the Cyrus Dallin Art Museum, featuring the unveiling of a restored sculpture. On the right side of the banner is a photograph of the Whittemore Robbins House. At the bottom, an orange bar contains the ticket price and a list of event highlights.

Summer Soiree
at the Whittemore Robbins House
Sunday, August 9, 2015 6-8 pm

A fundraiser benefiting the Cyrus Dallin Art Museum featuring the unveiling of the restored Dallin sculpture, *On the Warpath*, by Dr. Daniel J. Fairbanks.

Tickets: \$40 per person
Gourmet Hors d'oeuvres ♦ Cash Bar ♦ Violin Performance ♦ Silent Auction

Join us for a Summer Soiree at the historic Whittemore Robbins House!
670 R Massachusetts Avenue, Arlington, MA 02476

Honoring Dr. Daniel J. Fairbanks, Associate Dean, College of Science and Health, Utah Valley University, professional artist, and certified forensic sculptor. Dr. Fairbanks meticulously restored Cyrus Dallin's *On the Warpath*. The sculpture had been donated to the museum in badly damaged condition in 2007.

Fundraiser Highlights:

- ♦ Unveiling of *On the Warpath*
- ♦ Violin performance by Dr. Donna Fairbanks, Chair, Department of Music, Utah Valley University
- ♦ Reminiscences from Museum founders James McGough and Stephen Gilligan
- ♦ Gourmet hors d'oeuvres and cash bar
- ♦ Silent auction featuring unique experiences based on Dallin's interests and the locations of his public works

Tickets: \$40 per person

Purchase online at www.dallin.org or send a check payable to the Cyrus Dallin Art Museum, Inc. to the Museum at 611 Mass. Ave., Arlington, MA 02474.



Town of Arlington, Massachusetts

Request: Contractor/Drainlayer License

Summary:

Sacca Group, LLC, Billerica, MA

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Engineering Recommendation
<input type="checkbox"/> Reference Material	Sacca Application

From: "Kurt Kelley" <kpkelley@town.arlington.ma.us>
To: "'MaryAnn Sullivan'" <MSullivan@town.arlington.ma.us>
Date: 07/09/2015 09:13 AM
Subject: FW: Approved Contractor/Drainlayer Application - Sacca Group, LLC

Hi MaryAnn,

I was hoping to get this to Fran, but got a message stating that she was out of the office - hoping you might be able to get this recommendation on the next Selectmens agenda.

Thanks,

Kurt

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

51 GROVE STREET

ARLINGTON, MA 02476

PHONE: 781-316-3386

FAX: 781-316-3281

[WEB](#)

From: Kurt Kelley [mailto:kpkelley@town.arlington.ma.us]
Sent: Thursday, July 09, 2015 9:10 AM
To: 'Fran Reidy'
Cc: 'Eileen Messina'
Subject: Approved Contractor/Drainlayer Application - Sacca Group, LLC

Hi Fran,

Attached please find an application that was recently received by our office from a contractor hoping to become licensed to work here in Town. Based on a check of references and information provided on their application, the Town recommends issuance of an Approved Contractor/Drainlayer license to Sacca Group, LLC of Billerica, MA.

I will be placing a hardcopy of their application and the \$75 Application Fee into interoffice mail for you this morning.

Thanks,

Kurt

TOWN OF ARLINGTON
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

51 GROVE STREET
ARLINGTON, MA 02476

PHONE: 781-316-3386
FAX: 781-316-3281

[WEB](#)



TOWN OF ARLINGTON DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR TOWN OF ARLINGTON DPW CONTRACTOR LICENSE

Directions: Please complete ALL fields below and deliver the completed application to the Department of Public Works Engineering Department at 51 Grove Street for Processing and Submission to the Board of Selectmen. Please also include in your submission a \$75.00 application fee in the form of a check payable to the "Town of Arlington". Any questions regarding this application form or procedure should be directed to the Town of Arlington Engineering Department at 781-316-3386.

Scope of Work

Please indicate the scope of work you intend to perform as a DPW Approved Contractor in the Town of Arlington (check all that apply):

☒ Water ☒ Sanitary Sewer ☐ Stormwater Drainage ☐ Sewer/Drain Inspection ☐ Driveway Work ☐ Curb/Sidewalk Work

Applicant Information

Applicant/Firm Name: Sacca Group LLC

Select One: ☐ Corporation ☐ Partnership ☐ Proprietorship ☒ Other: LLC

Street Address: 10 Belmont RD City/Town: Billerica State: MA

Primary Phone: 781 953 2429 E-mail: DSAC2323@yahoo.com

Length of Time in Business under the same Firm Name: 5 years

Full Name(s) of Principal(s): Dana Sacca

Primary Contact Person: " "

Experience/Previous Work

Nature of Typical/Standard Work: Excavation/Utility

Have you ever performed this type of work in Arlington: ☐ Yes ☒ No

If Yes, Please provide Location: _____ Approximate Date: _____

Total Amount of such construction this year: _____

Total Amount of such construction last year: _____

Total Amount of such construction next previous year: _____

Municipal References - Please Attach Written Reference Letters

Municipality: Burlington MA 01805

Primary Contact Name: Lisa Matarazzo

Email: _____

Municipality: Winchester MA

Primary Contact Name: Shawn / Paul Engineering

Email: _____

Municipality: Boston MA

Primary Contact Name: Frank McGlaughlin

Email: _____

Banking/Financial References - Please Attach Written Reference Letters if Available

Bank Reference: N.B.T.C

Phone: _____

Federal Tax ID or Social Security #: 26-3143684

Note to Town Staff: Redact Social Security # before releasing document

Your social security number or federal identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licenses who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

Signature/Endorsement

By signing below, I certify that under the penalties of perjury that to the best of my knowledge and belief all information on this application is true and correct. I also certify by signature below that I/we have filed all state tax returns and paid all state taxes as required by law. I also hereby agree to conform in all respects to the conditions governing such license as printed in the By-Laws of the Town, and such other rules and regulations as the Selectmen and/or Department of Public Works may establish.

Applicant Signature: [Signature]

Date: 7-2-15

Reset Form

Print Form



Town of Arlington, Massachusetts

Tree Committee

Summary:

Eric Ammondson
(term to expire 7/2018)

ATTACHMENTS:

Type	Description
 Reference Material	Tree Committee Recommendation, Ammondson letter of interest, Meeting Notice

Date: Thu, Jun 25, 2015 at 1:23 PM
Subject: Request approval for new Arlington Tree
Committee member

The Committee has unanimously voted to approve the
membership of Eric Ammondson to the Committee.

We request the Boards approval and appointment of Eric.

I have attached a bio for Eric.

Please let me know of any questions or concerns.

Thank you in advance for your support,

Mary Ellen Aronow

65 Wollaston Avenue
Arlington, MA 02476
781-648-4109

9 April 2015

MaryEllen Aronow, Co-Chair
Arlington Tree Committee
Town Hall
730 Massachusetts Avenue,
Arlington, MA 02476
Via email: ArlTreeCmte@gmail.com

Re: Membership, Arlington Tree Committee

Dear Ms. Aronow:

I am submitting this letter to request my appointment by the Board of Selectmen to serve a three year term on the Arlington Tree Committee.

My wife and I have been homeowners and residents of Arlington since 1990. At that time, a strong factor that influenced our desire to live in Arlington rather than in other area towns was the number of public trees in town. It has been a great concern in recent years to observe the precipitous removal of so many of our town's trees in order to expand development and increase the population density in our very compact community.

I am an architect and have run a small practice in Cambridge and Somerville for over twenty years. My work with buildings has heightened my sense of the value of trees in our built environment. I have been a lover of the outdoors (hiking, gardening, recreation) all of my life. My specific interest in trees comes from my mother who was passionate about trees and landscaping and the hard and fulfilling work associated with them. I have been inspired to serve on the Arlington Tree Committee by the late Brian Murray and hope that in so doing, I will only increase my knowledge and appreciation of trees in his memory.

We feel very fortunate to live in the Town of Arlington. Through my involvement with the Arlington Tree Committee, I hope to be able to serve my town in helping to preserve and influence the care and selection of this most important resource, Arlington trees.

Please let me know if you require any additional information in order to consider my request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Eric Ammondson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Eric Ammondson

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

June 30, 2015

Eric Ammondson
65 Wollaston Avenue
Arlington, MA 02476

Re: Appointment: Arlington Tree Committee

Dear Mr. Ammondson:

As a matter of the standard appointment procedure, the Board of Selectmen requests that you attend a meeting of the Board of Selectmen at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue, on Monday, July 13th at 7:15 p.m.

It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Introduction: Newly Appointed Member to Arlington Historic District Commissions

Summary:

Margaret Capodanno (Avon Place District)
(term to expire 6/30/2018)

ATTACHMENTS:

Type	Description
 Reference Material	Meeting Notice, Capodanno Cover Letter and Resume

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

July 1, 2015

Margaret Capodanno
16 Avon Place
Arlington, MA 02474

Re: Appointment: Arlington Historic District Commissions

Dear Ms. Capodanno:

The Board of Selectmen at the meeting of June 29, 2015 approved your appointment to the Arlington Historic District Commissions, said term to expire 6/30/2018. Kindly call the office of the Town Clerk to be sworn to the faithful performance of your duties.

As you were unable to attend that meeting and in order that they may meet you, the Board requests that you attend their next meeting on Monday, July 13, 2015 at 7:15 p.m. at Town Hall, Selectmen's Chambers, 2nd Floor, 730 Massachusetts Avenue. It is a requirement of the Board of Selectmen that you be present at this meeting. Your presence will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

Please contact this office to confirm the date and time with either Mary Ann or Fran at the above number.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

cc: Stephanie Lucarelli, Town Clerk

February 11, 2015

To: Whom It May Concern
From: Margaret Capodanno
RE: Vacancy on Historical Board

The residence of 16 Avon Place has been home to three generations of Capodanno's for the past sixty-four years. My husband's parents purchased the property in the 1950's. My husband and I purchased it from them in 2000 and my daughter, Amie Capodanno and her husband, David Standstedt purchased the second floor apartment when we converted to condos four years ago. We are very committed to the architectural integrity of the property and hope to continue to contribute to the historical endeavors of our neighborhood for many years to come.

I would be interested in filling the vacancy, currently open due to the departure of our neighbor Michael Logan. I have a keen interest in period architecture. I am retired and would enjoy learning more about architecture and sharing that interest with the other members of the board. I am a member of the Arlington Garden Club and an active member of the Senior Center, where I enjoy Yoga classes and the Art program.

I feel being a part of this Board would not only give me an opportunity to give back to the community but also preserve the long standing representation of an Avon Place resident on the Board.

Sincerely,

A handwritten signature in cursive script that reads "Margaret Capodanno". The signature is written in dark ink and is positioned above the printed name and contact information.

Margaret Capodanno
pegcapodanno@gmail.com
1-339-203-1067

M a r g a r e t B e n n e t t C a p o d a n n o

16 Avon Place, Arlington, Massachusetts 02474 • mcapodanno@boston.k12.ma.us • (781) 646-8770

Experience:

GAVIN MIDDLE SCHOOL, SOUTH BOSTON, MASSACHUSETTS

Student Service Coordinator, August 1988–Present

- Established the position of Student Service Coordinator with the Boston Public Schools
- Designed and implemented a multi-faceted social services program for at risk students
- Researched and drafted "Student Support Team Manual" for Student Service Coordinators
- Assisted in the implementation and training for the Student Support Team (SST) Model in a number of schools with the Boston Public Schools
- Serve as the designated chairperson of SST meetings and grade level cluster meetings
- Established and maintain parent contacts and participation in service planning and delivery for at risk students, procure teacher input and facilitate training sessions for teachers, parents, students and staff
- Organize service network including social service, clinics, courts, multi-service centers, alternative school programs and universities
- Direct liaison with DSS, DYS, DA's office and the District County Court House
- Manage program staff, consultants, interns and tutors; plan and monitor schedules, budgets, individualized and school-based services; ensure comprehensive team functions
- Mediate and provide intermediate on site counseling for individual students and their families for the purposes of assessment and referral
- Provide academic assessment and evaluation information to student parent and staff
- Provide academic support through tutoring services, mentor programs and after school activities
- Conduct high school and college awareness workshops for parents and students
- Maintain all student records and transcript requests

Lead Teacher for Student Service Coordinators, August 1998- June 2000

- Designed and implemented training sessions and workshops for student service coordinators within the Boston Public Schools
- Represented the Boston Public Schools at a number of conferences promoting the Student Support Team Model and position of Student Service Coordinator in the New England area

BOSTON MEDICAL CENTER, BOSTON, MASSACHUSETTS

Senior Outreach Worker, September 1981– June 1984

- Supervised site activities and two outreach workers at the Gavin Middle School and McCormack Middle School, in order to identify and research reasons for problem absentee students.
- Conducted home visits, interviewed parents and students and provided referral linkage

Education:

LESLEY COLLEGE, CAMBRIDGE, MA

Master of Education and Administration – received May 1993

UNIVERSITY OF MASSACHUSETTS, BOSTON MA

Bachelor of Arts in Human Services – received May, 1983.

Certification & Memberships:

School Guidance Counselor – Initial Certification Pending DOE review- February, 2006
Board Member- Department of Social Services Area 39, Dorchester, Roxbury and S. Boston
Board Member- South Boston Health Center, Community Advisory Network, S. Boston
Crisis Intervention Prevention certification- received January 1995
Mediation Training- Mediation Associates of Massachusetts- received September 1997



Town of Arlington, Massachusetts

Poet Laureate


Summary:

Miriam Levine
(term to expire 7/2016)

ATTACHMENTS:

Type

Description

 Reference Material

Recommendation Letter, Resume & Samples,
Application/Town Meeting reference

To: The Arlington Board of Selectmen - Steven M. Byrne, Joseph A. Curro, Jr., Daniel J. Dunn, Kevin F. Greeley, Chair & Diane M. Mahon

Also Attention To: Adam Chapdelaine, Town Manager

From: The Arlington Poet Laureate Selection Committee - Liza Halley, Chair, Jeffrey Boudreau, John Burt, Secretary, Jane Howard & Pamela Powell

Subject: Recommendation of Arlington's first Poet Laureate

Date: July 3, 2015

Dear Board of Selectmen,

It is with the utmost pleasure the *Arlington Poet Laureate Selection Committee* recommends Miriam Levine of 26A Academy Street to serve as the first Poet Laureate of the Town of Arlington. Dr. Levine is a highly accomplished poet and professor who communicates her love of poetry with much grace and inspiration. We are confident she will shine in the position.

The Poet Laureate Selection Committee received 10 applications from well-qualified and dedicated Arlington poets. Out of the 10 applications we selected four to interview. Each interview consisted of queries to the applicants about their vision, time constraints, outreach and other ideas around the Poet Laureate position with time for questions from each applicant. Unanimously the *Committee* felt that Dr. Levine's interview stood out - she has special quality that makes all around her want to lean in and listen more closely.

Please see the attached resume and poems for more information regarding Dr. Levine's qualifications. Please feel free to reach out to Liza Halley, Chair of the *Arlington Poet Laureate Selection Committee*, with any further questions at ehalley@arlington.k12.ma.us or at 857-523-8064.

Best regards,

Liza Halley, Chair,

Jeffrey Boudreau,

John Burt, Secretary,

Jane Howard

Pamela Powell

Miriam Levine

26A Academy Street . Arlington, MA 02476 . miriamlevine7@gmail.com
781-646-2618

June 2, 2015

Arlington Poet Laureate Committee

Dear Members of the Committee,

It's heartening to hear the good news of the Town's support for the arts, poetry in particular.

Please consider me for the position of Arlington Poet Laureate. My qualifications include: four collections of poetry, the most recent, *The Dark Opens*, chosen for the Autumn House Poetry Prize by Mark Doty, and numerous poems published in periodicals such as *American Poetry Review*, *Kenyon Review*, *The Paris Review*, *Ploughshares*, *Pushcart Prize Anthology*, and *Harvard Review*. My work has been supported by grants from the National Endowment for the Arts and the Massachusetts Cultural Council. I continue to give poetry readings to varied audiences—at festivals, universities, libraries, Community Centers, and in 2014 and 2015 at the Boston National Poetry Festival. (I am also the author of *Devotion*, a memoir; *In Paterson*, a novel; and *A Guide to Writers' Homes in New England*.)

As Coordinator of the Arts and Humanities Program at Framingham State University, I was responsible for bringing writers to campus for readings and workshops. In my Creative Writing and literature classes I drew my students to poetry, as writers and appreciators. If chosen as Arlington Poet Laureate I would do the same, by giving workshops and readings, acting as moderator for panels on poetry, visiting classes in the public schools, and participating in town-wide events. Last year I was a panel member at the Arlington Book Festival, which I hope will be a yearly event.

My enthusiasm for poetry has never wavered, and I believe I would be an enthusiastic spokesperson for this wonderful art.

Many thanks for your consideration,



Miriam Levine

Enclosures: six poems, C.V., excerpts from reviews, goals.

Miriam Levine _____

26A Academy Street
Arlington, MA 02476
miriamlevine7@gmail.com
781-646-2618

AUTHOR—

(poetry)

THE DARK OPENS, Autumn House Press, 2007.
THE GRAVES OF DELAWANNA, Applewood Books.
TO KNOW WE ARE LIVING (Intro., Denise Levertov)
Decatur House Press.
FRIENDS DREAMING, Ironwood Press.
In progress, MORTAL, a fifth collection.

Published in more than a hundred periodicals, notably in
AMERICAN POETRY REVIEW, AMERICAN VOICE,
BOSTON PHOENIX, THE CHRISTIAN SCIENCE MONITOR,
HARVARD REVIEW, THE KENYON REVIEW, THE PARIS
REVIEW, PLOUGHSHARES, PUSHCART PRIZE II

(fiction)

IN PATERSON, a novel, 2002, SMU Press.

(nonfiction)

DEVOTION: A MEMOIR, University of Georgia Press.

A GUIDE TO WRITERS' HOMES IN NEW ENGLAND,
a collection of biographical essays on writers and their houses,
Applewood Books, third edition.

SPEAKER—

Read and lectured to audiences at Books and Books, Coral
Cables; Borders, Framingham, MA; Brookline Public Library;
Cambridge Public Library, Mt. Auburn Branch; Caroline
Books, Key West; Clifton Public Library, New Jersey;
Dickinson College; Miami Dade Junior College; Passaic
Public Library, New Jersey; Folger Shakespeare Library;
Vassar College; Walker Art Center; Hartwick College;
Boston University; Tufts University; Boston Public Library; First
Parish Church of Arlington- The Jewish Community Center of
Greater Washington; The Jewish Community Center of St. Paul;
The Loft, St. Paul; Reading Massachusetts Public Library; Liberty
Hotel, Boston; Boston National Poetry Festival.
Read and commented on poems for WBAI Radio in New
York, and PBS, "All Things Considered."

HONORS

- 2007 Autumn House Poetry Prize.
2001 Residency Fellowship, Fundacion Valparaiso, Spain.
2000 Hall of Fame, Memorial School, Passaic, NJ.
1998-99 National Endowment for the Arts, Creative Writing Fellowship.
Professional Development Grant, Mass. Cultural Council.
Residency Fellowship. Le Chateau de Lavigny, International
Writers' Colony, Switzerland.
1997 Residency Fellowship, Hawthornden Castle International
Retreat for Writers, Scotland.
Residency Fellowship, Villa Montalvo, California's Historic
Estate for the Arts.
1995 Residency Fellowship, Yaddo, Saratoga, New York.
1988 Finalist Award, nonfiction, Massachusetts Artists
Foundation.
Runner Up, Alice Fay di Castangola Award.
1982 Writing fellow, Millay Colony for the Arts.

EDUCATOR—

- 1999-2004 Chair, English Department, Framingham State University
1988-99 Professor, Framingham State University.
1987-88 Visiting Assistant Professor, Framingham State University.
1986-87 Visiting Lecturer, Framingham State University.
spring 86 Visiting Assistant Professor, Framingham State University.
1978-81 Part-time Instructor, University of Massachusetts, Boston,
Northeastern University.
1977-79 Various part-time positions: Boston University, Boston State
College.
1973-76 Teaching Fellow, Tufts University.

EDUCATION—

- Ph.D. British Literature, Tufts University
A.M. Comparative Literature, Boston University.
AB. Comparative Literature, Boston University.

BIORGRAPHY—

- Listed in: CONTEMPORARY AUTHORS, DIRECTORY OF
AMERICAN POETS, INTERNATIONAL DIRECTORY OF
POETS, VESTA'S WHO'S WHO OF NORTH AMERICAN
POETS, THE WORLD WHO'S WHO OF WOMEN.

REFERENCES

- Furnished upon request.

Miriam Levine

Six Poems

Candlewood

Staying In

Surfer at Wellfleet

Ocean Drive

Under the Magnifying Glass

Soul

Candlewood

We go into the dark and the dark opens.
Boats tipped with light and moon on the water.
There is no difference between the tree and the shadow of the tree.
There is not space between light and the wave coming shoreward.
No break between the voice and the word.
There is no difference between your breath and your dear life.
There is no end of you.

Mangrove Journal, University of Miami
The Dark Opens, Autumn House Press
The Autumn House Anthology of Contemporary Poetry

Staying In

I kiss the rain for washing away choices.

Why rush out to listen to another writer
when I can watch the horizon disappear?

Sun, rain, day, night—
any way—
the line between ocean and sky doesn't exist.

A white-out storm brings down birds and blows supple palms seaward.

I'll bend too.

There's enough wind to rip flags and knock
the yoke from my shoulders.

I've done enough chores to last a lifetime.
My scrubbed blouse hangs dripping from the rack,
my soaked socks slung over the rail.

An enormous palm frond floats in the flooded gutter.

I have no job except to praise.

The Dark Opens, Autumn House Press
The Autumn House Anthology of Contemporary Poetry

Surfer at Wellfleet

Where does he get
the patience to wait through the twilight, rocking
on his stomach in the break and surge,
head to the side, as if he were sleeping? It's freezing
in the afterglow when he finally rises on his lone long ride home.

The Dark Opens, Autumn House Press
The Autumn House Anthology of Contemporary Poetry

In the Magnifying Glass

In Atget's photos some people dissolve in long exposures.
A white blur tells me someone was there, someone moved and disappeared.
But under my magnifying glass I can make out a wisp of a girl,
dress like a crumpled flower, a face in the hedge, a dog at loving attention

The streets glisten with rain, white sky above the filthy
scarred buildings: clouds are always moving.
There's boy at a window, looking down from the dark
triangle made by the drape caught on his shoulder,
his face grave as a hero's on a coin.

None makes an impression on the severe beauty of the streets—
not the man with alert ardent eyes or the woman whose white dress
skirts the damp road, clasped hands like two tiny locketts.
White flames of the sycamore leaves. Blazing white stairs.

Virginia Quarterly Review
The Dark Opens, Autumn House Press

Soul

Only a young person could have painted
Be Here Now on the sidewalk.
No one as old as I am needs to be told.
Pain won't let us escape the Now.

Over the message, iridescent as frost,
we limp with our canes.
Thick-soled shoes don't muffle the shock.
Our joints zing the message: here, here, here.

Anywhere but here, our soul says
when drugs barely touch the ache,
when we lie sleepless, starving
for a dream in which we are

as we were, in the fashion of that year.
Was it died-to-match sweater and skirt,
was it rose or violet, that year when
our sweat smelled sharp and our hair

was thick? Here I am in garden now.
May's inside the velvet bud,
starry May. Who knows why we're here?
The case splits and stars uncurl

and the wind teases the flower.

About Miriam Levine's Work

“‘No break between the voice and the word,’ writes Miriam Levine, and indeed this is a speaker who seems entirely herself but somehow edgeless, too, so that she shades into whatever engages her attention. ‘It’s terrible to be rooted forever like Daphne,’ she writes; she’d prefer to accept the invitation offered to her by Night: ‘Touch my face, I’ll make you unending.’ Somehow these effortless poems manage to be deeply connected to the solid physical world of friends and children, husband and neighbors, but also touch upon an airy, unfettered interiority, so that they’re both straightforward and complicated at once, both earthly and awash in a world of light.”

—Mark Doty, Judge of the Autumn House Poetry Prize, for *The Dark Opens*

“ . . . what I admire about her work is the evident authenticity and intensity of her images, and the intelligence and literacy with which she discovers the vivid words of her experience.”

—Denise Levertov, Introduction to Levine's *To Know We Are Living*

About Miriam Levine's Work

"These are adult poems, with their unique trademark of odd, sharp austere imagery and depthrusting insights. Maybe Miriam Levine should name her next volume of verse (which this reviewer awaits with excitement) 'Black Rainbow'—her own line from the poem 'I am afraid': it would convey the pulsing, paradoxical, haunting nature of her unpredictable verse."

—*Choice* review of *To Know We Are Living*

"Levine's poems are organic wholes, strange, beautiful creature that must be seen in their entirety."

—*Small Press Review* of *To Know We Are Living*

Miriam Levine
Goals

Promote the reading, writing, and appreciation of poetry among the general public.

Lead poetry workshops at the Robbins Library, Arlington Senior Center, and the High School.

Organize and participate in reading series.

Administer a poetry contest.

Grant interviews with local newspapers.

Attend conferences.

Act as a literary resource for the Robbins Library.

POET LAUREATE APPLICATION
APPLICATION DEADLINE: June 8, 2015

The Town of Arlington seeks applications for the 2015-2016 Town Poet Laureate. Beginning May 12, 2015, applications are welcome from individual poets who are seeking the position. A complete application package must be sent to the Arlington Poet Laureate Committee arlingtonpoetlaureate@gmail.com as one e-mail attachment no later than June 8, 2015, or to the Board of Selectman at Arlington Town Hall, 730 Massachusetts Avenue, Arlington MA 02476, or hand delivered to the Board of Selectmen's Office in Town Hall.

ABOUT THE POET LAUREATE POSITION

Purpose of the Position

The Town of Arlington Poet Laureate is the Town's leading poetic voice and an ambassador for poetry, encouraging the reading and writing of poetry across Arlington, advancing the literary arts, enriching the community, and recognizing the literary achievements of Town residents. The Poet Laureate engages a variety of town constituencies, enriching the lives of residents by many means, perhaps including sharing and promoting poetry through conversation, readings, public appearances, and workshops.

Compensation

This is an honorary, voluntary position. However, the Poet Laureate may receive honoraria and be the beneficiary of grants.

Term of Service

The Poet Laureate's term of service is one year with the possibility for renewal for up to two more years.

Expectations of the Position

The Poet Laureate is expected to:

- Contribute to the growth of poetry throughout the town.
- Act as the ambassador for poetry in the town.
- Present original works of poetry.
- May conduct readings and participate in public events in town, public school and library programs as appropriate and practicable.

Who May Apply

- The Town of Arlington Poet Laureate Committee embraces the diversity of

human experience and identity. All applications are welcome, regardless of race, ethnicity, gender, sexual orientation, cultural heritage, socio-economic background, or physical ability. The applicant must be at least 18 years of age. The applicant must reside in Arlington. Must be available to fulfill the duties of the position as defined by Article 13 of the 2014 Town Meeting: <http://arlingtonma.gov/home/showdocument?id=19999> (see Appendix for the text of the Article).

APPLICATION GUIDELINES

Criteria for Applicants and Nominations

- The applicant should show evidence of achievement in the art of poetry, including publications (books, literary magazines, and/or digital media).
- Additional weight will be given to applicants who have received recognition or awards.
- The applicant should demonstrate excellence in promoting awareness or enjoyment of poetry.
- The applicant must be able and available to reach town-wide audiences.

Application/Nomination Requirements

The following items are required as part of the application:

- 1 A one-page cover letter that includes contact information for the applicant.
- 2 A work sample not to exceed six (6) pages, 8 ½ x 11, no less than a 12-point font, no more than one poem on each page. The work sample may contain information that indicates where the poem has been published or performed, or if it has received any awards for merit.
- 3 The applicant's résumé or curriculum vitae not to exceed two (2) pages.
- 4 Suggestions of what the applicant would hope to accomplish during his or her tenure as Poet Laureate, (up to two pages).
- 5 (Optional) Up to two (2) pages of supplementary materials, including excerpts from published book reviews, judges' comments, or other critical writings that help contextualize the poet's work for the committee.

Completed application packets should be saved either as a single .pdf file and submitted via e-mail to the Town of Arlington Poet Laureate Committee at arlingtonpoetlaureate@gmail.com, or as hard copy, mailed to the Town Manager's Office, 730 Massachusetts Avenue Arlington MA 02476, postmarked by June 8, 2015, or delivered by hand by 4 pm on that day. In order to be considered, application packets must be received by midnight on June 8, 2015.

Selection Process

- 1 The Committee reviews all submitted materials to arrive at three (3) finalists.
- 2 The three (3) finalists are interviewed in person by the Committee.
- 3 The Committee presents their top candidate, based on the application packets and the interviews, to the Board of Selectmen.
- 4 The Committee will acknowledge the other finalists as Commended Poets.

Recognition of the Poet Laureate

Every effort will be made to feature the Poet Laureate in Arlington media.

Timeline for Applications and Selection of the Poet Laureate

May 12: Announcement of Call for Applications

May 15: Application window opens

June 8: Deadline for applications to be received

After June 8: Poet Laureate Committee meets to select three (3) finalists

June 2015: Finalist Interviews; new Poet Laureate is recommended to Board of Selectmen

July 2015: Announcement of Arlington's new Poet Laureate.

Application questions should be addressed to the Arlington Poet Laureate Committee at arlingtonpoetlaureate@gmail.com.

Appendix

ARTICLE 13

BYLAW AMENDMENT/POET LAUREATE VOTED: That Title II of the Town Bylaws be and hereby is amended by inserting a new article to provide for the honorary position of the Poet Laureate of the Town of Arlington as follows:

ARTICLE 11: POET LAUREATE OF ARLINGTON

Section 1. Establishment of an Honorary Poet Laureate of Arlington

There is hereby established for the purposes of advancing the literary arts, enriching the community, and recognizing the literary achievements of Town residents, the honorary position of Poet Laureate of Arlington.

Section 2. Selection, Term, and Criteria

Appointment of a Poet Laureate shall be for a term of one year, annually renewable for a total of three years based on the recommendation of a screening committee of five persons consisting of one person each designated by:

- (a) The Library Board of Trustees (by majority vote)
- (b) The Arlington School Committee (by majority vote)
- (c) The Arlington Commission on Arts and Culture (by majority vote)
- (d) Town Meeting Member (appointed by the Town Moderator)
- (e) The Town Manager (with advice and consent of the Board of Selectmen); and confirmed by the Board of Selectmen.

This honorary position shall be voluntary. Only Arlington residents shall be considered for appointment, and any person appointed as Poet Laureate of Arlington must at all times remain an Arlington resident during their term as Poet Laureate. In the event that a Poet Laureate is no longer a resident of Arlington during their term, the honorary position shall be construed to have been constructively vacated.

Section 3. Duties of the Poet Laureate

The duties of the Poet Laureate shall be to present original works of poetry, conduct readings and participate in public events and Town, public school and library programs as appropriate and practicable.



**Town of Arlington
Office of the Town Manager**

Adam W. Chapdelaine
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010
Fax (781) 316-3019
E-mail: achapdelaine@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Members of the Board of Selectmen

From: Adam Chapdelaine, Town Manager

RE: Poet Laureate Screening Committee

Date: November 6, 2014

I am writing to you tonight to request your consent regarding my appointment to the Poet Laureate Screening Committee. I would like to appoint Jane Howard, 12 Woodland Street, to serve as the Town Manager's designee on the committee.

I have attached the enabling bylaw for your reference as well. The other appointing authorities for the screening committee have been at work selecting their representatives (some have already done so) and once they are complete, I plan to convene the committee to begin the recruitment and screening process.

Please let me know if you have any questions in regard to this matter.

Arlington Town Meeting Voting Results 04/30/2014

2014 Annual Town Meeting (Second Session)

Thursday, April 30, 2014

Annual Town Meeting

Articles Voted: 12, 13, 14, 15, & 16

Reconsideration: Article 16 – Sean C. Harrington, TMM, Pr. 15
Annie LaCourt, TMM, Pr. 15

Special Town Meeting (First Session)

Articles Voted: 2, 3, 4, 6 & 7

Reconsideration: Articles 3, 4, 6 & 7 – Allan Tosti, Chair, Finance Com.

ARTICLE 12 BYLAW AMENDMENT/MOUNT PLEASANT CEMETERY
PARKING RESTRICTIONS

VOTED: NO ACTION

A true copy of the vote under
Article 12 of the Warrant for the
Annual Town Meeting of the
Town of Arlington at the session
held April 30, 2014.

ATTEST: Town Clerk

ARTICLE 13 BYLAW AMENDMENT/POET LAUREATE

VOTED: (MAJORITY VOTE)

That Title II of the Town Bylaws be and hereby is amended by inserting a new
article to provide for the honorary position of the Poet Laureate of the Town
of Arlington as follows:

ARTICLE 11: POET LAUREATE OF ARLINGTON

Section 1. Establishment of an Honorary Poet Laureate of Arlington

There is hereby established for the purposes of advancing the literary arts, enriching the community, and recognizing the literary achievements of Town residents, the honorary position of Poet Laureate of Arlington.

Section 2. Selection, Term, and Criteria

Appointment of a Poet Laureate shall be for a term of one year, annually renewable for a total of three years based on the recommendation of a screening committee of five persons consisting of one person each designated by:

- (a) The Library Board of Trustees (by majority vote)*
- (b) The Arlington School Committee (by majority vote)*
- (c) The Arlington Commission on Arts and Culture (by majority vote)*
- (d) Town Meeting Member (appointed by the Town Moderator)*
- (e) The Town Manager (with advice and consent of the Board of Selectmen);*

and confirmed by the Board of Selectmen.

This honorary position shall be voluntary. Only Arlington residents shall be considered for appointment, and any person appointed as Poet Laureate of Arlington must at all times remain an Arlington resident during their term as Poet Laureate. In the event that a Poet Laureate is no longer a resident of Arlington during their term, the honorary position shall be construed to have been constructively vacated.

Section 3. Duties of the Poet Laureate

The duties of the Poet Laureate shall be to present original works of poetry, conduct readings and participate in public events and Town, public school and library programs as appropriate and practicable.

**A true copy of the vote under
Article 13 of the Warrant for the
Annual Town Meeting of the
Town of Arlington at the session
held April 30, 2014.**

ATTEST: Town Clerk

ARTICLE 14 BYLAW AMENDMENT/PUBLIC MUSIC

VOTED: (UNANIMOUSLY)



Town of Arlington, Massachusetts

Metropolitan Area Planning Council (MAPC) - Alternate Representative

Summary:

David Fields, Technical Planner/GIS Analyst



Town of Arlington, Massachusetts

CITIZENS OPEN FORUM



Town of Arlington, Massachusetts

Discussion and Adopt: Selectmen's Handbook, Code of Conduct Summary and Awards, Proclamations and Events

Summary:

Kevin F. Greeley, Chair

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Handbook section: Code of Conduct
<input type="checkbox"/> Reference Material	Handbook section: Awards, Proclamations and Events

*****DRAFT FORM 3. Selectmen Code of Conduct**

IT is the long standing intention and tradition of the Board of Selectmen to act as a single body in the best interests of the people of the Town of Arlington, and to maintain a civil decorum becoming of the citizenry the Selectmen serve. Even as individual members may passionately disagree with one another, members of the public, or Town employees, engaging in lively discourse, the Board of Selectmen shall endeavor to conduct itself as a whole in the most professional of manners. To that end, the Selectmen pledge their commitment to the following

self-enforced code of conduct developed by the Massachusetts Municipal Association and modified for Arlington's governance.

A. Board-Community Relations.

A member of the Board of Selectmen, in relation to his or her community shall:

1. Conduct him or herself with the understanding that his or her basic function is to make policy. Implementation and administration is invested in the Town Manager by the Town Manager Act;
2. Maintain the perspective of being part of one larger political body, appropriately respecting collective Board decisions and policies ;
3. Be well informed concerning the duties of a Board member on both local and state levels;
4. Remember that he or she represents the entire community at all times;
5. Be mindful that a member is privileged to serve, requiring selfless service that does not yield inappropriate personal benefits based on his or her work as a Selectman; and

6. Adhere to the ethical rules and guidelines established by the State, refraining from use of status or power to obtain improper benefits for themselves or others.

B. Board-Manager Relations.

Each Selectman, in relation to the appointed Town Manager shall:

1. Endeavor to establish sound, clearly defined policies that will direct and support the Town Manager in the administration of the Town;
2. Provide the Town Manager full discretion for discharging his or her duties;
3. Recognize and support the administrative chain of command, reporting citizen complaints to the Town Manager;
4. Refrain from instructing Town Department heads;
5. Exercise good judgment in contacting Town personnel supervised by the Town

Manager. Questions and/or requests for information or assistance on matters of policy under the Board's jurisdiction should be directed to the Town Manager, Town Counsel, or Department heads with the Town Managers knowledge.

C. Internal Board Relations

A member of the Board of Selectmen, in his or her relations with fellow Board members, should:

1. Recognize that action at official legal meetings is binding and that he or she alone cannot bind the Board outside of such meetings;
2. Refrain from public statements or promises of how he or she will vote on matters that will come before the Board until he or she has had an opportunity to fully vet the issue during a Board meeting;
3. Make decisions only after all facts on a question have been presented and discussed;
4. Uphold the intent of executive session and respect the

privileged communication that exists in executive session;

5. Refrain from communicating the position of the Board of Selectmen to anyone unless the full Board has previously agreed on both the position and the language of the statement conveying the position;
6. Treat with respect the rights of all members of the Board despite differences of opinion; and
7. Afford members of the Board the opportunity to speak on matters in Board meetings and hearings without interruption.

D. Board-Town Staff Relations.

A member of the Board of Selectmen, in his or her relations with Town staff, should:

1. Treat all staff as professionals that respects the abilities, experience, and dignity of each individual;
2. Exercise caution and discretion in public criticism of any

individual Town employee. Member concerns about performance of staff reporting to the Town Manager should, under ordinary circumstances only be articulated to the Town Manager, or, in limited circumstances, other appropriate Town personnel, such as Town Counsel and Department heads.

3. Keep requests for staff support to a minimum wherever possible, and insure that all requests go through the Town Manager's Office or between such office and the Office of the Board of Selectmen.
4. To the extent practicable, insure that any materials or information provided to an individual member from a staff member be made available to all Selectmen.

As a final matter each Selectman as an elected official, has an individual and specific series of ethical obligations under Massachusetts' "Conflict of Interest" statute, G.L. c. 268A, as well as Office of Campaign and Political Finance regulations. Moreover, the Board has obligations

as a body to abide by a number of other important laws and regulations reflecting on its conduct, including, but not limited to, the Open Meeting Law and Public Records Laws. Both Members as individuals and the Board as a whole must be especially mindful of these obligations in addition to its self-enforced code of conduct.

AWARDS, PROCLAMATIONS and EVENTS

(NOTE: This will be included in the Powers, Duties and Responsibilities Sections)

The Board of Selectmen participates in awards, proclamations and events.

SELECTMEN AWARDS:

Awards, established in 1975, are given to a person, a group of people, or an organization to recognize their excellence in a certain field. Approximately every five years awards are given out recognizing people and organizations for their efforts that truly benefit the Town. The Selectmen nominate and award the following:

The Robbins Award - This award honors patrons for their outstanding and significant contributions of service and leadership in the areas of social, cultural, educational, political or religious activities as well as benevolent and philanthropic actions for the common good.

The Cyrus E. Dallin Award - This award honors any person or group who has given meritorious service to the community in areas of community beautification, education, artistic, cultural, humanistic or philanthropic contributions, meeting human needs particularly needs of the youth.

The Samuel A. Wilson Award - This award includes any person or group who has made an important and meaningful contribution to the community. Their effort should be considerable, exceptional and notable.

The Joseph P. Greeley Award - This award should reflect long-time, continuous and excellent service to the town. Any past or present town employee or group is eligible to receive this award.

A Nominating Committee is appointed by the Selectmen, with each Selectmen appointing one committee member. The role of the committee is to receive applications/recommendations and then recommend a slate of nominees to present to the Board of Selectmen Chair and Vice Chair. The Chair and Vice Chair will select the nominee finalist for each award and then bring the nominees to a future Selectmen's meeting for approval. The Nominating Committee will present a one-paragraph description of each finalist's meritorious contributions at that meeting. The awards are presented at a ceremonial event in the Town Hall.

PROCLAMATIONS & EVENTS:

In addition to awards the Selectmen sponsor proclamations and events.

- Proclamations are a public or official announcement recognizing great accomplishments and events in the community, especially ones of great importance. A proclamation can

be for an organization or an individual in honor of their recognition. Requests for proclamations should be directed to the Selectmen's Administration Office along with the information/desired wording of the accomplishment or event three-weeks prior to the date of issue.

- Events are occasions of importance such as Town Night/Day, Sister City Programs, Selectmen Awards Presentation and Anniversary Celebrations. These events support the efforts of community volunteers and traditions of the community.

Town Night/Day is the largest community event held annually and features music, family entertainment and booth vendors. The Town Night /Day celebrations depend on the financial support of both our corporate and residential neighbors.

Sister City Programs create opportunities for the Town to experience and explore other cultures through long-term municipal partnerships in a global arena. It immerses our students through a student exchange into each other's way of life which bolsters their academic experience. Sister City Nagaokakyo and Arlington celebrates a 30th anniversary of friendship in 2015.

Anniversary Celebrations are events celebrating historic milestones and traditions such as the Centennial Celebration of Town Hall & Gardens.



Town of Arlington, Massachusetts

Discussion and Vote: Regarding Scheduling a Public Hearing on the Oaktree Development Project Eligibility Application Following Updated Communications with Oaktree and MassHousing

Summary:

Douglas W. Heim, Town Counsel



Town of Arlington, Massachusetts

Status of Revisions to the Regional Agreement

Summary:

Ed Bouquillon, Superintendent-Director Minuteman Regional High School

ATTACHMENTS:

Type	Description
<input type="checkbox"/> Reference Material	Minuteman HS - status of revisions to regional agreement

From: "Rozan, Elizabeth" <e.rozan@minuteman.org>
To: "Rozan, Elizabeth" <e.rozan@minuteman.org>
Date: 07/08/2015 11:43 AM
Subject: Follow up from Last Night's SC Meeting: Regional Agreement

Sent to Town Administrators and Boards of Selectmen on behalf of Ed Bouquillon:

As a follow up to last night's discussion and vote related to the Regional Agreement, Ed asked me to send you the email (below) and attachment (his 6.29.15 memo to the Regional Agreement Advocacy Group.)

The related vote taken last night is as follows:

ACTION 2015 #57

The Minuteman School Committee extends its appreciation and thanks to the Superintendent, his Administration, the Regional Agreement Amendment Subcommittee (RAAS), and a host of town leaders (Regional Amendment Advocacy Group) throughout the District for their efforts to reach agreement on the proposed changes to the current Regional Agreement. While the Committee recognizes that these efforts did not result in unanimity despite years of hard work, the Committee feels that this was an important effort and one that had to be attempted.

VOTE: To direct the Superintendent and his Administration to terminate their efforts to amend the Regional Agreement, except to the extent required to fulfill the District's legal obligations to the Town of Wayland pursuant to the recent vote of its Town Meeting. The School Committee encourages communities in the District to make further attempts to amend the current Agreement, as it is the School Committee's belief that such efforts should be initiated by the Boards of Selectmen in our 16 member towns, not by the Minuteman School Committee or by the Minuteman Administration.

From: Bouquillon, Ed
Sent: Monday, June 29, 2015 2:28 PM
To: Dan Matthews; Carl Valente (cvalente@lexingtonma.gov);
achapdelaine@town.arlington.ma.us; Don Lowe; Gillespie, Doug;
CAROLYN FLOOD
Cc: Ford Spalding (fspalding@feltonberlin.com); Jeffrey Stulin
(jwstulin@comcast.net); Mahoney, Kevin; Rozan, Elizabeth; Vince
Amoroso; Christopher Whelan; David Kale; David Ramsay; Donna
VanderClock; Kate Fitzpatrick; Selina Shaw; Steve Ledoux; Timothy
Goddard; Timothy Higgins; William Wrigley; Mary Ellen Castagno
(mecastagno@aol.com); Ryan McNutt
Subject: Update on Regional Agreement Amendment Process RE Wayland

Please see attached.

The 2nd page shows the impact of the elimination of the 5 pupil
minimum.

I am anticipating a Town Administrator update meeting will be
scheduled for the August timeframe.

Best Regards as always.

Ed

Edward A Bouquillon PhD
Superintendent-Director



MINUTEMAN

A REVOLUTION IN LEARNING

Prepare for College and Life | Learn from the Experts | Make a Fresh Start |

Be More Than Just Another Student | Experience The Modern American High School |

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758 Marrett Road, Lexington, MA 02421

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Attachments:

File: Signed RA Advocacy Group Memo	Size:	Content Type:
6 29 15 w attachment.pdf	427k	application/pdf



MINUTEMAN

A REVOLUTION IN LEARNING

To: Regional Agreement Advocacy Group

From: Ed Bouquillon, Superintendent-Director

Re: Status of Revisions to the Regional Agreement

Date: June 29, 2015

On July 7th, 2015, the Minuteman School Committee will discuss and perhaps vote on an amendment to the Regional Agreement that is responsive to the April vote of Wayland Town Meeting to withdraw from the District. You all received a certified letter dated May 12, 2015 from Cherry Karlson, Chair, Wayland Board of Selectmen. The amendment being drafted by counsel reflects the current Regional Agreement.

Once voted by the Minuteman School Committee, notification will go to each Town Clerk and Select board Chair for inclusion on the warrant of the next regular or special Town Meeting. If all 16 communities approve the amendment to the Regional Agreement, Wayland would then seek approval from the Commissioner of Education. If the Commissioner's approval is given to Wayland prior to December 31, 2016, Wayland would be officially out of the District as of July 1, 2017.

I have discussed with my School Committee officers the opportunity this may create to have additional revisions to the Agreement submitted to Town Meeting. This may represent a final effort to include some common sense corrections to the Agreement that were proposed by the Regional Agreement Amendment Subcommittee (RAAS). I see these as:

- 1) 4 year rolling averages for operating and capital assessment
- 2) technical language revisions to bring the Agreement up to date
- 3) a Capital Assessment formula as presented with the elimination of the 5 pupil minimum
- 4) weighted voting on specific votes
- 5) 1 Town 1 Vote on specific votes.

The consensus of the officers and the School Committee as a whole seems to value this opportunity to the extent that the Selectmen of the member towns take a lead role in this effort. There has been a growing sentiment that the building project requires more resources, as the MSBA deadline is a year away. The possible loss of up to \$58M of state support is unacceptable. My priority is to secure this funding and move forward to provide the learning environment our students deserve.

The effort to have a revised Regional Agreement prior to a building project vote was understandable, but has not been fruitful. Therefore, there is little appetite from the School Committee to champion another attempt in the same manner. I have expressed my support of this final attempt; however, they have instructed me to prioritize the MSBA process and develop a full prospectus on our project.

Minuteman Regional High School
Capital Assessment Model[illegible]



Town of Arlington, Massachusetts

Department of Energy Resources (DOER) Green Communities Award Letter

Summary:

Lisa Capone, Acting Director
Green Communities Division

ATTACHMENTS:

Type	Description
 Reference Material	DOER Awards Letter



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
100 CAMBRIDGE ST., SUITE 1020
BOSTON, MA 02114
Telephone: 617-626-7300
Facsimile: 617-727-0030

Charles D. Baker
Governor

Karyn E. Polito
Lt. Governor

Matthew A. Beaton
Secretary

Judith F. Judson
Commissioner

July 8, 2015

Adam Chapdelaine, Town Manager
Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

Dear Town Manager Chapdelaine:

I am pleased to inform you that the Department of Energy Resources (DOER) Green Communities Division has approved an award of \$240,000 for the following projects proposed in the Town of Arlington's Green Communities Competitive Grant application.

List of projects funded:

- Bishop Elementary School—Web based Energy Management System
- Bishop Elementary School—Boiler Three-Way Valve/Piping for Hot Water Temperature Reset
- Bishop Elementary School—Burner Modulation
- Bishop Elementary School—Exterior Lighting Upgrade
- Brackett Elementary School—Web-based Fault Detection and Diagnostic System
- Brackett Elementary School—Refrigeration Upgrades
- Ottoson Middle School—Condensing Boiler for Domestic Hot Water System
- Ottoson Middle School— Exterior Lighting Upgrade
- Peirce Elementary School— Refrigeration Upgrades
- Peirce Elementary School— Exterior Lighting Upgrade
- Arlington High School— Exterior Lighting Upgrade
- Arlington High School—Programmable Network Thermostats

The Division reviewed Arlington's grant application and has determined these are viable projects that meet the eligibility requirements of our Competitive Grant program. Please note that, due to the competitive nature of this grant program, the use of these funds is restricted to the specifically-approved projects listed above. Please note also that, due to high response to this solicitation, the Division was in some cases unable to fund the full requests of grantees, which may necessitate additional municipal or other funds to complete certain projects. Because of this, we would like to provide you with the flexibility to shift funds between the individual approved projects above, within the parameters of your overall grant award. The Division believes this flexibility will enable you to maximize the effectiveness of your grant award. If you anticipate the need to shift funds from one approved project to another, please contact the Green Communities Grant coordinator, Jane Pfister, before proceeding. Likewise, please contact Jane if you anticipate not expending your full grant award due to project cancellation or postponement.

Jane will follow up soon with the contact listed in your competitive grant application to discuss next steps, including coordination of the grant contract process. The Green Communities Division looks forward to working with the Town of Arlington on your grant projects. We congratulate you on your grant award, and applaud your efforts to create a cleaner energy future for your community and the Commonwealth as a whole.

Please do not hesitate to contact me at 617-626-7358 or by email at lisa.capone@state.ma.us with any questions you may have regarding your grant award.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Capone", with a stylized, flowing script.

Lisa Capone, Acting Director
Green Communities Division

cc: Kevin F. Greeley, Chair, Board of Selectmen



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

EXECUTIVE SESSION



Town of Arlington, Massachusetts

Next Scheduled Meeting of Bos August 17, 2015